

# PROVIDER DISPUTE RESOLUTION REQUEST

## INSTRUCTIONS

- Please complete the below form. Fields with an asterisk ( \* ) are required.
- Be specific when completing the DESCRIPTION OF DISPUTE and EXPECTED OUTCOME.
- Provide additional information to support the description of the dispute. Do not include a copy of a claim that was previously processed.
- Multiple "LIKE" claims are for the same provider and dispute but different members and dates of service.
- For routine follow-up, please use the Claims Follow-Up Form instead of the Provider Dispute Resolution Form.
- Mail the completed form to:
 

Perlman Medical Group  
 Attn: Provider Dispute Department  
 3900 5th Ave, Ste 200  
 San Diego, CA 92103

<b>PRODUCT TYPE:</b>		<b>COMMERCIAL</b>		<b>MEDI-CAL</b>		<b>MEDICARE</b>
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<b>*PROVIDER NPI:</b>		<b>PROVIDER TAX ID:</b>	
<b>*PROVIDER NAME:</b>			
<b>PROVIDER ADDRESS:</b>			

PROVIDER TYPE:					
	MD		ASC		Rehab
	Mental Health Professional		SNF		Home Health
	Mental Health Institutional		DME		Ambulance
	Hospital		Other, specify		

<b>CLAIM INFORMATION:</b>		Single		Multiple	Number of Claims	
"LIKE" Claims (complete attached spreadsheet)						

CHECK HERE IF ADDITIONAL INFORMATION IS ATTACHED (Please do not staple)	
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<b>* Patient Name:</b>		<b>Date of Birth:</b>	
<b>* Health Plan ID Number:</b>			
<b>* Patient Account Number:</b>			
<b>* Original Claim ID Number:</b> (If multiple claims, use attached spreadsheet)			
<b>* Service "From/To" Date:</b> (Required for Claim, Billing, and Reimbursement Of Overpayment Disputes)			<b>Original Claim Amount Billed:</b>
			<b>Original Claim Amount Paid:</b>

COMMERCIAL AND MEDI-CAL DISPUTE TYPE:			
	Claim		Downcoding / Payment
	Appeal of Medical Necessity/Utilization Management Decision		Seeking Resolution of a Billing Determination
	Contract Dispute		Other, Specify
	Disputing Request For Reimbursement of Overpayment		

MEDICARE DISPUTE TYPE:	
	Medicare Fee Schedule Payment Dispute

<b>* DESCRIPTION OF DISPUTE:</b>	
<b>EXPECTED OUTCOME:</b>	

<b>Contact Name (please print)</b>	<b>Title</b>	<b>Phone Number</b>
<b>Signature</b>	<b>Date</b>	<b>Fax Number</b>

For Health Plan / RBO Use Only			
TRACKING NUMBER		CONTRACTED	
PROV ID #		NON-CONTRACTED	

**PROVIDER DISPUTE RESOLUTION REQUEST**  
**For use with multiple “LIKE” claims (claims disputed for the same reason)**

	<i>* Patient Name</i>		<i>Date of Birth</i>	<i>* Health Plan ID Number</i>	<i>Original Claim ID Number</i>	<i>* Service From/To Date</i>	<i>Original Claim Amount Billed</i>	<i>Original Claim Amount Paid</i>
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